



THE DEPARTMENT OF SMALL BUSINESS DEVELOPMENT

The Department of Small Business Development is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender & disability). The candidature of persons whose transfer/promotion/appointment will promote representativity will receive preference.

APPLICATIONS: Applications can be submitted by email to: recruitment@dsbd.gov.za by quoting the "SEDA" on the subject line.

CLOSING DATE : 30 December 2021 at 16h00. Applications received after the closing date will not be considered.

Call for nominations for members to serve on the Board of Directors of the Small Enterprise Development Agency (Seda)

Seda was established in terms of the National Small Business Amendment Act. Section 11 (4) of the same act makes provision for the Minister of Small Business Development to appoint members to the Board of Seda and that the Minister must ensure that the Board represents a broad cross-section of the population of South Africa and comprise persons who reflect the South African Society with special attention to race, gender, disability, geographical spread and organisations based in rural areas.

Seda reports to the Minister of Small Business Development (DSBD) and the Minister is duly authorised to appoint members of Board of the Company. As per the Cabinet decision of 04 August 2021, the Small Enterprise Finance Agency (**Sefa**) and Co-operative Banks Development Agency (CBDA) will be incorporated into Seda, further consolidating financial and non-financial support to small enterprises under Seda from 01 April 2021. The Minister of Small Business Development, Ms Stella Ndabeni-Abrahams hereby invites the nominations for members to serve as directors on the Board of Seda from 01 April 2022.

Requirements

Directors should have leadership and ethical qualities, knowledgeable about trade, industry, finance, or the economy, experience in business and demonstrate a good understanding of and have proven experience in strategic development of SMMEs and the Co-operatives Sector.

To fully discharge and deliver on the Seda mandate directors must be professional and business individuals with one or more of the following competencies and skills:

- Sound and extensive knowledge of the South African economic landscape
- Finance and Auditing, such as Chartered Accountant - SA(CA)
- Development finance and banking
- Risk Management including Credit Risk and Operational Risk
- Legal, in particular Corporate Law
- Broad Small/Micro enterprise/industry skills
- Practical policy experience in co-operatives and implementation
- Project management, monitoring and evaluation
- Finance investment, deal making expertise
- Human Resources and employee relations
- Change Management
- Management and Development of a small and medium enterprises
- Information Technology (IT)
- Awareness of small business legislative environment
- Understanding of the industrial policy and its implementation as it relates to enterprise development, diverse sectorial representative youth empowerment, rural and township development and people with disabilities.
- Understanding of access to international markets

Term of office

The term of office for Board members is three (3) years effective from the date of appointment by the Minister.

Disqualifications

If a person has in the past been removed from an office of trust due to dishonesty, been declared insolvent, or criminally convicted and/or imprisoned, it may result in disqualification in the consideration of and/or appointment as a director of a company in terms of the stringent provisions of the Companies Act 71 of 2008 ("the Act")

- where a person has been prohibited by a Court or any other public regulation from becoming a director;
- where a person has been declared delinquent by a Court in terms of section 162 of the Companies Act No. 71 of 2008;
- if a person is an unrehabilitated insolvent;
- if a person has been removed from an office of trust on grounds of misconduct involving dishonesty;
- if a person has been convicted and imprisoned without an option of a fine or has been fined more than the prescribed amount (currently R1 000.00) for theft, fraud, forgery, perjury or other offences specified in the Act.

Nomination and application procedure:

Nomination and applications must be accompanied by:

- A detailed Curriculum Vitae (CV)
- Certified identity document
- Certified copies of academic qualifications
- Shares and other financial interest form and the register of interest information sheet
- A written disclosure of business interests and membership in other boards

Remuneration

Remuneration of Board members in accordance with the guideline issued in 2019 by National Treasury.

Note:

All candidates where subjected to verification of qualifications and security checks and are in good standing.

Preference will be given to candidate whose appointment will enhance gender and geographical representation

Closing date for submission of application is...30 December 2021 for further enquiries, please contact:

Ms Gugu Sithole

Email: gsithole@dsbd.gov.za

Tel: 082 759 9145

Ms Tiny Makana

Email: tmakana@dsbd.gov.za

Tel: 082 411 9140